



Preschool Teacher Assistant

The Preschool Teacher Assistant works with the Preschool Head Teacher to create a warm, inviting and creative learning environment for SAGA's preschool students. The teacher assistant works under the guidance of the head teacher and in cooperation with other preschool teachers to implement an interesting and structured classroom curriculum. These objectives are accomplished in a German immersion environment.

This is a full time, salaried teaching position with paid benefits (health, dental, vision, paid personal and sick days). The ideal candidate must be comfortable assisting in planning, organizing, and implementing of education services for children.

Position Responsibilities

- Utilize child-driven, social and emotional approaches to child development
- Assist in creating an inclusive classroom reflecting a diversity of cultures, religious beliefs
- Appropriately challenge children's individual German language ability on a daily basis
- Encourage independence and conflict resolution techniques. Teach problem solving skills that encourage cooperation, sharing, and teamwork
- Effectively communicate and collaborate with co-workers, parents, and students
- Support a community of children, parents and educators that nurtures natural curiosity and fosters international awareness
- Work with head teacher to properly implement curriculum as designated in weekly lesson plans
- Assist head teacher in planning and conducting parent conferences in a respectful and constructive manner, as requested
- Assist with obtaining, managing and organizing classroom materials to support education activities within a set budget
- Teacher reports to the Preschool Head Teacher and the Director of Preschool Education. Teacher works with the head teacher to address challenging classroom dynamics
- Work with school leaders and the Board to be an active part of the growth of the school and the preschool program
- Perform related duties as assigned

Qualifications

- Fluent in English and German
- Must be able to communicate effectively, verbal and written, with co-workers and parents in both languages
- Degree such as BA/AA from accredited college (US or other country). Degree in Early Childhood Education or equivalent preschool classroom experience is a plus, but not required
- Ability to multi-task in a fast paced environment
- Ability to work independently with moderate amount of supervision
- Reliability and punctuality; maintain confidentiality
- Proficient in email communication and cloud services (i.e. Google Drive)
- Positive attitude in words and actions at all times
- Background check required; Must be eligible to work in the US
- CPR/First-Aid certified for children and adults
- Positive work attitude at all times

Working Conditions

- 25 hours per week (+ additional time for meetings); participate in monthly before school staff meetings and weekly after school team meetings
- Must have the flexibility to accommodate evening and/or weekend work (special events), as required