



# Elementary Co-Teacher

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The Elementary Co-Teacher is essential for SAGA in order to provide a high-quality education for its students. The teacher works with the Homeroom Teacher and Elementary Director and in cooperation with other elementary teachers to implement a comprehensive and interesting curriculum in a structured classroom. These objectives are accomplished in a German immersion environment.

Teachers in this position adhere to the Washington State and Thüringen curriculum standards and maintain an excellent standard of learning and achievement. The ideal candidate must be comfortable in the planning, organizing, and implementing of education services for children. This is an hourly teaching position with no insurance or retirement benefits.

## Position Responsibilities:

- Create a secure and comfortable classroom environment that respects a diversity of cultures, religious beliefs and highlights cultural norms within German-speaking communities
- Appropriately challenge children's individual German language ability on a daily basis
- Encourage students to work together to resolve conflicts and problem-solve
- Effectively communicate and collaborate with co-workers, parents, board members, and students
- Participate in parent teacher conferences twice a year in a respectful and constructive manner
- Plan yearly curriculum and create weekly lesson plans. Develop parallel themes with colleagues
- Teach subjects (German, mathematics, social studies and science, P.E.) and assist students in a classroom, utilizing course of study adopted by the SAGA Board, and other appropriate learning activities.
- Manage the classroom appropriately and follow the School's policies and procedures
- Teacher reports to the Elementary Director and addresses challenging classroom dynamics to the Director
- Work with School leaders and the Board to be an active part of the growth of the school and the elementary program
- If necessary, teacher is able to work with, mentor and guide a teaching assistant/intern
- Perform related duties as assigned

## Qualifications

- Fluent in English and German
- Must be able to communicate effectively, verbal and written, with co-workers and parents in both languages
- Bachelor's degree in Elementary Education; Minimum two years teaching experience
- Background check required; Must be eligible to work in the US
- Ability to multi-task in a fast paced environment
- Excellent communication and interpersonal skills when interacting with adults and students
- Ability to work independently with moderate amount of supervision
- Reliability and punctuality; maintain confidentiality
- CPR/First-Aid certified for children and adults
- Proficient in Microsoft Word, Excel, email communication, and cloud services (i.e. Google Drive)
- Positive work attitude at all times

## Working Conditions

- 8 – 12 hours per week in a classroom environment; participate in monthly before school staff meetings and weekly team meetings, if required
- Must have the flexibility to accommodate evening and/or weekend work, as required