



SAGA School Job Description

2019-20 German Academic Afternoon Program Instructor

Updated: June 2019

GENERAL RESPONSIBILITIES

- Provide German lessons for the German Academic Afternoon Program. (The school-aged academic programs are 32 weeks long and are designed to build upon German language skills developed in the home or through SAGA's immersion program. All classes will develop German literacy with the goal of building skills and preparing our students for the Deutsches Sprachdiplom DSD and AP German test and language competency when traveling or working abroad. Classes are on Mondays 4:00 - 6:30pm and/or Tuesdays from 4.15 - 6:45pm during September - June).
- Work together with the coordinator of the Academic Afternoon Program and in cooperation with other teachers to implement a comprehensive and interesting curriculum

ESSENTIAL TASKS

- Teach reading and language arts to students
- Appropriately challenge children's individual German language ability
- Creatively introduce elements of German-speaking cultures in a manner which supports classroom objectives
- Monitor assigned students at all times
- Encourage, monitor, and promote student progress and behavior
- Work cooperatively with all school personnel
- Follow all policies, rules, and procedures to which teachers are subject and which good teaching practice dictate
- Interact in a professional manner with students and parents

QUALIFICATIONS

- Fluent in German and English; must be able to communicate effectively, verbal and written, with coworkers and parents in both languages
- Teaching background preferred
- Background check required
- Must be eligible to work in the US
- Ability to multitask in a fast paced environment
- Ability to work independently with moderate amount of supervision
- Reliability and punctuality; maintain confidentiality
- Positive work attitude at all times

SALARY

- This is an hourly position with no insurance or retirement benefits