



Elementary Teacher Assistant (2024-25 School Year)

The Elementary Teacher Assistant works with the Elementary Head Teacher to create a warm, inviting and creative learning environment for SAGA's elementary students. The teacher assistant works under the guidance of the head teacher and in cooperation with other elementary teachers to implement a comprehensive and interesting curriculum in a structured classroom. These objectives are accomplished in a German language immersion environment.

This position can be arranged as a full time salaried position with paid benefits (health, dental, vision, paid personal and sick days) or as an hourly position. Teachers in this position adhere to the Washington State and Thüringen curriculum standards and maintain an excellent standard of learning and achievement. The ideal candidate must be comfortable in planning, organizing, and implementing education services for children.

Position Responsibilities

- Assist in creating a secure and comfortable classroom environment that reflects a diversity of cultures, religious beliefs and norms within our community and within German-speaking communities
- Appropriately challenge children's individual German language ability on a daily basis. Conduct all classroom instruction in German
- Encourage / teach students to work together to resolve conflicts and problem-solve
- Effectively communicate and collaborate with co-workers, parents, board members, and students
- Assist in properly implementing the curriculum as designated in the weekly lesson plans
- Ability to teach small groups as well as give one-on-one instruction
- Assist in managing the classroom appropriately and follow the school's policies and procedures
- Teacher reports to the Elementary Head Teacher and the Director of Elementary Education. Teacher works with the head teacher to address any classroom dynamics needing staff attention
- Work with school leaders and the board to be an active part of the growth of the school and the elementary program
- Physical requirements include lifting children, interacting with them at floor level, and handling equipment
- Perform related duties as assigned

Qualifications

- Fluent in English and German
- Must be able to communicate effectively, verbal and written, with co-workers and parents in both languages
- Degree such as BA/AA from accredited college (US or other country). A degree in Education or equivalent experience in an elementary classroom is a plus, but not required
- Background check required; must be eligible to work in the US at the start of employment
- Ability to multitask in a fast-paced environment
- Excellent communication and interpersonal skills when interacting with adults and students
- Ability to work independently with moderate amounts of supervision
- Reliability and punctuality; maintain confidentiality
- CPR/First-Aid certified for children and adults
- Proficient in Microsoft Word, Excel, email communication, and cloud services (i.e., Google Drive)
- Positive work attitude at all times

Working Conditions

- Employment is based on 35 hours per week, Monday - Friday, in a classroom environment; participate in monthly staff meetings before school and weekly team meetings
- Hourly rate of \$25 - \$28/hour dependent on work experience and capabilities
- Benefits include 401K, health, dental and vision Insurance (if eligibility requirements are met)
- Must have the flexibility to accommodate evening and/or weekend work, as required